

Declaration of Donation

Please provide a description of donated item(s) below:

I declare the item(s) described above legally belong to me and/or the organization I represent.

I grant Burlington Public Library exclusive, irrevocable rights to the item(s) above for non-commercial purposes, to present, display and make these items available (including electronically) for educational reference, research, and personal use by the public.

By transferring the rights to Burlington Public Library it is understood that the materials donated will now be the sole property of the Library to be used as deemed necessary, including deselection from our collection and/or transfer to another institution.

By signing this form, I, _____, on behalf of _____ give permission to relinquish the items listed above, and give permission to digitize these materials to make them available online and accessible to the public.

Name of Donor (please print): _____

Name of Organization (if applicable): _____

Mailing Address: _____

Telephone: _____

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Would you prefer your name as donor to be kept private? (If you choose "yes" your name will not be publicly available in the donor field of the online record):

☐ **No**

☐ **Yes**

Signature of Donor _____

Date: (MM/DD/YYYY) _____

Staff Member Receiving (print name): _____

Thank you for your donation to Burlington Public Library.