## **Contribution Terms of Service**

You are being asked to contribute your recollections (for example, in the form of a story, image, or audiovisual recording) to the Harris County Public Library (HCPL), which is developing a permanent digital record of the events surrounding its Centennial anniversary in 2021. Your participation in this project will allow future historians, and people such as yourself, to gain a greater understanding of this event and the responses to it.

By submitting a contribution, you grant the Harris County Public Library a nonexclusive license to make your item publicly available on the Harris County Public Library Digital Archive (HCPLDA) website (with or without your name, depending on what you have indicated). Materials in the HCPLDA will be preserved for the long term.

You must be 18 years of age or older to submit material to us. Your submission of material constitutes your permission for, and consent to, the HCPL, its successors, its members and others acting under the HCPL's permission or authority, to use, copy, sublicense, modify, transmit, publicly perform, display, and create derivative works of your material in connection with the HCPL, in all media, whether now known or hereafter devised in perpetuity and without payment and without further notice to you. The material you submit must have been created by you, wholly original, and shall not be copied from or based, in whole or in part, upon any other photographic, literary, or creative material, except to the extent that such material is in the public domain or is openly licensed (such as under certain Creative Commons licenses). Further, by submitting the material, you are representing that the submission does not violate any confidentiality, privacy, security or other laws.

By submitting material to the HCPL you release, discharge, and agree to be liable for, and hold harmless the HCPL, its members and persons acting under its permission or authority, including a public library or archive to which the collection might be donated for purposes of long-term preservation, for and from, any claims or liability arising out the HCPL's use of the material, including, without limitation, claims for violation of privacy, defamation, infringement, or misrepresentation. This release of liability extends to HCPL's liability if any private information attached to an item is released to the public.

The HCPLDA is a moderated collection, and submissions will be reviewed before being released on the public website. The HCPL has no obligation to use your material. The HCPL reserves the right to modify, expand, and otherwise edit the metadata, description, and descriptive information supplied by the user for the purposes of curating the collection and making the item easily accessible.

By agreeing to the Terms of Use and submitting material to the HCPL, you are certifying that you have full rights, or have obtained permission, for the publication of this item and the information you provide about it. Should someone request that an item be removed from the website, the request will be reviewed and the item may be taken down.

Printed Name - Contributor	Date	
Signature - Contributor	Date	